

DRAFT v0.1 FOR PRACTITIONER TESTING — NOT FOR CIRCULATION

Governor and trustee assurance checklist

For governing bodies, trustees and school leaders in England. Use to record the evidence seen, questions asked and follow-up actions for the children-questioning-gender provisions of KCSIE 2026.

MUST the law requires it **SHOULD** follow it unless there is good reason not to **STATED** what KCSIE says, without “must” or “should” **GOOD PRACTICE** our suggestion, not from KCSIE

Numbers in brackets are KCSIE paragraphs. Brackets containing words are fields to complete.

This meeting record, evidence prompts and status system are **GOOD PRACTICE**. Labels below describe the underlying guidance, not a duty to use this form. Use anonymised evidence or process summaries; keep identifiable case records within the school's authorised arrangements. **GOOD PRACTICE**

School: [School] Meeting: [Date] Reviewer(s): [Names/roles] School lead: [Name]

Status: E = evidenced; A = action needed; N = not applicable, with reason. Add the evidence reference and date to each row.

Assurance question and basis	Evidence seen / status / action ID
1 Policy consideration Has the school considered whether a policy would best support pupils and recorded what it decided? SHOULD [261] USE Policy framework; readiness checklist step 4.	[Decision/minute; policy version; E/A/N; action ID]
2 Equality implications Has specific consideration been given to equality implications of policy development in this state-funded school? MUST [101, 102] USE Policy framework Appendix A.	[Completed consideration, date; E/A/N; action ID]
3 Staff induction and updates Do staff receive safeguarding training at induction and updates at least annually, with policies and DSL details provided? SHOULD [12, 124, 153] USE Staff briefing, staff aid and induction card.	[Training/induction evidence, gaps; E/A/N; action ID]
4 Requests and parental involvement Does the process involve the DSL and engage parents as a priority, with the greater-risk exception handled by the DSL before contact or decision? STATED [266] SHOULD [268] USE DSL checklist sections 1–2.	[Process evidence; E/A/N; action ID]
5 Decision records and confidentiality Are decisions, reasons and discussions recorded and information kept confidential and secure? SHOULD [261, 263, 74] USE Individual decision record; Policy framework section 8.	[Record structure/access arrangements; E/A/N; action ID]

6 Facilities, existing arrangements and follow-up

Assurance question and basis	Evidence seen / status / action ID
6 Facilities and PE Is there evidence of checks against opposite-sex access limits for toilets, changing rooms and overnight accommodation, and the safety rule for single-sex sport? MUST [108, 115, 200, 99, 276] Are alternatives considered and mixed-sex toilet risks assessed? SHOULD [111, 117, 202, 113]	[Facilities/PE/trips check and date; E/A/N; action ID]
7 Existing and changing arrangements Has the school considered whether pre-September decisions remain appropriate and the effect of changes on the child? STATED [281] Is the DSL involved immediately in deciding whether to review? SHOULD [280]	[Review process and assurance; E/A/N; action ID]
8 Records and school culture Is biological sex recorded accurately wherever recorded? MUST [282] Does the school take a strong, proactive stand against bullying? MUST [259]	[Process and action evidence; E/A/N; action ID]

Action record

ID / action required	Responsible person	Deadline	Closure evidence / date
[ID; action]	[Name]	[Date]	[Evidence; verified by/date]
[ID; action]	[Name]	[Date]	[Evidence; verified by/date]
[ID; action]	[Name]	[Date]	[Evidence; verified by/date]

YOUR SCHOOL DECIDES: Assurance outcome and next review

Outcome: [Evidenced / further assurance needed]. Outstanding matters: [Action IDs]. Report to: [Body/role] by [Date]. Next review: [Date]. Reviewer: [Name/signature/date]. These are local assurance choices, not KCSIE deadlines.

USE Getting your school ready, especially step 10; Policy framework; DSL checklist; Facilities checklist; Existing arrangements review. All v0.1 draft.

This resource summarises statutory guidance for schools in England. It is not legal advice and does not replace KCSIE 2026 or the school's own policies.